



Opportunity in Emergency Preparedness and Response

The First Nations' Emergency Services Society of British Columbia (FNESS), under the governance of a First Nations' Board of Directors, assists First Nations' to develop safe and healthy communities. The Emergency Preparedness and Response (EPR) department provides assistance to all of British Columbia's 201 First Nations' communities to enhance their capability to respond to emergency situations and identified hazards that pose a threat to their public safety, infrastructure and critical assets.

The EPR department supports First Nations communities' evolve emergency management capacity. The EPR department will aid in develop of emergency plans, implement emergency exercises, support ongoing emergency management training and help develop emergency operations centre infrastructure at each community. In addition the EPR department responds to communities during emergency incidents & major events.

EPR SERVICES:

Emergency Response:

- Emergency Management
- Ground Search and Rescue
- Urban Search and Rescue
- Emergency Social Services
- Critical Incident Stress Management
- Loss of Life Incidents Response (Fire Death, Flood, etc)
- Incident Recovery

Emergency Management:

- Education
- Planning
- Training
- Exercises
- Mitigation

FNESS is currently inviting applications for the following positions;

Emergency Planner/Emergency Response Officer, Competition# 2010-03

The Emergency Planner/Emergency Response Officer is part of a dynamic and fast paced team that delivers emergency management training programs and services that support healthier and safer First Nations communities across BC. Reporting to the Coordinator of Emergency Preparedness and Response, this position is a uniformed position based in the North West Region of BC (Terrace or Smithers – to be determined). Extensive travel will be required including regular visits to Vancouver. We encourage all applicants to apply for the following positions, please note that FNESS is a not for profit organization.

Duties and responsibilities of the position include but are not limited to:

- Performs research related to the evolution of FNESS emergency preparedness and programs
- Must be available to respond 24hrs a day for emergencies that may occur within any of the first nations communities in BC
- Acts as a liaison with external agencies and communities related to the emergency services
- Required to develop and deliver FNESS emergency preparedness presentations to professional groups, partner agencies and public information sessions
- Will be required to travel in all mode of transportation (small aircraft, boats, atv, four wheel drive vehicles, etc) with or without notice and perform emergency services duties in rural and remote areas as required

- Support incident based response services including disaster response, etc.
- Contribute to broader FNESS initiatives
- Will be required to obtain and maintain professional emergency services certifications
- Will be required to obtain and maintain minimum qualifications as described below

Qualifications/Skills

Minimum Qualifications

- Class 5 BC drivers license (or eligible if out-of-province)
- Provide a satisfactory criminal record check
- Pass a BC secondary criminal record check (working with at-risk groups)
- Pass a satisfactory character reference check
- Two years experience working in an emergency service environment

Applicants must demonstrate the following skills:

- Demonstrated ability to develop emergency preparedness plans and education programs using a range of learning styles, training technology and methodologies
- Demonstrated comprehension of emergency management, legislation and training
- Demonstrated communication and interpersonal skills with the ability to develop positive relationships with a variety of stakeholders
- Computer literacy and competency in Microsoft Office programs
- Understanding of First Nations people, culture and customs

Applicants must possess the following certifications:

- Certificate or Degree in a related field
- Emergency Management Certificate



FIRST NATIONS'
Emergency Services
B R I T I S H C O L U M B I A

How to Apply:

Applicants **who meet all the minimum qualifications, skills and certifications** must;

1. Submit a resume and cover letter with your last name and competition number in the email header (i.e. Smith – Competition # 2010-03).
2. Your cover letter and resume must be submitted in **pdf** format only.
3. Your cover letter and email should **clearly indicate** how you meet all qualifications, skills and certifications.

Applicants **who do not meet all the minimum qualifications, skills and certifications** must;

1. Submit a resume and cover letter with your last name and competition number and note developmental in the email header (i.e. Smith – Competition # 2010-03 – Developmental).
2. Your cover letter and resume must be submitted in **pdf** format only.
3. Your cover letter and email should **clearly indicate** what qualifications, skills and certifications you possess and those that require development.

Please note – before commencement of employment with FNESS, the successful candidate must possess a valid BC driver's license, clear criminal record, child abuse registry checks, supply a drivers' abstract and complete a character reference form.

Due to emergency services duties performed by FNESS personnel, successful candidates will be subject to a character reference background check based on the information provided by the candidate in the completed character reference form. Character reference checks are utilized to confirm the information provided by a candidate and will not automatically eliminate employment opportunities with FNESS unless historical conduct contradicts with FNESS policy or criminal record requirements. FNESS reserves the right to request any candidate for employment to complete a polygraph exam based on the information provided on character reference form and the results of the character reference background check.

FNESS offers a comprehensive benefits package along with the opportunity to be part of a highly motivated team, performing work that makes a difference in First Nations' communities. First Nations candidates are encouraged to apply.

**Please forward a current resume and cover letter
by email to info@fness.bc.ca :**

Attention: Human Resources
First Nations' Emergency Services
102 – 70 Orwell Street, North Vancouver, BC V7J 3R5

Applications will be accepted until successful candidate is found.