



December 4, 2017

**ALL FIRST NATIONS
BRITISH COLUMBIA
REGION**

Dear Chief and Council:

RE: Expression of Interest - Smoke Alarm Initiative

Indigenous and Northern Affairs Canada (**INAC**) remains committed to supporting First Nations with developing effective on-reserve fire protection strategies for their communities. As part of this commitment, **INAC** has contributed annual funding to the First Nations' Emergency Services Society (FNESS) to coordinate and distribute smoke alarms to every First Nation in BC. This Smoke Alarm Initiative was implemented in 2013, as part of a coordinated program with the Province of British Columbia, the Fire Chiefs' Association of BC, Kidde Canada and other partners.

As some First Nations communities have not yet applied for smoke alarms or due to growth require additional smoke alarms, BC Region INAC has secured funding to purchase additional smoke alarms for the 2017-18 fiscal year. This funding will be allocated to the BC First Nations' Emergency Services Society to process orders by March 31, 2018.

You are invited to complete the attached Expression of Interest to request smoke alarms to be delivered to your community. Please submit it to FNESS at fireservices@fness.bc.ca by February 2, 2018.

If you require additional information or assistance completing the Expression of Interest, please contact FNESS at 1-888-822-3388 or fireservices@fness.bc.ca.

Sincerely,

Paula Santos
Director, Community Infrastructure
INAC BC Region

Smoke/Carbon Monoxide Alarm Guidelines for EXPRESSION OF INTEREST

Note: This is an Expression of Interest for first time ordering smoke alarms from FNESS. If you are placing a supplementary order, refer to Supplementary Order Expression of Interest.

1. All First Nation Communities are invited to submit an expression of interest for smoke alarms for First Nations homes. The expression of interest identifies a First Nation's need for smoke alarms to fill in gaps in the fire protection of individual homes occupied by First Nations living on reserve.
2. An expression of interest must be submitted with at least one of the following:
 - Band Council Resolution (BCR) or;
 - Letter from your Chief & Council or Band Manager/Administrator.

This letter should specify the number of smoke/carbon alarms requested for the First Nations homes, and your First Nation's intent to install the smoke/carbon alarms to each home **within 3 months of receiving them**. We suggest you have delegated the installation responsibility before sending this expression of interest to ensure completion. *See the completion form attached.*

3. The Canadian Association of Fire Chiefs recommends one smoke alarm installed on each floor of a home and outside each bedroom or sleeping area. According to BC Building Code: Smoke alarms in dwelling units shall be installed between each sleeping area and the remainder of the dwelling unit, and where the sleeping areas are served by hallways, the smoke alarms shall be installed in the hallways.
4. FNESS is available to provide advice on where to install the smoke alarms, and how to test and maintain them. FNESS can be contacted at 1-888-822-3388 or by email fireservices@fness.bc.ca
5. Expression of interest for smoke alarms for First Nations will be **accepted until February 2nd, 2018**
6. The distribution of smoke alarms to First Nations communities will be processed by FNESS.
7. The installation of smoke alarms is only part of the solution to reducing the risks to life, injury and damage to property due to house fires. The effectiveness of smoke alarms is increased greatly with an on-going commitment to home safety check to ensure that smoke alarms remain functional, and community education campaign on fire safety and prevention.
8. All First Nations are encouraged to contact FNESS to apply for an in-community public education sessions on home fire safety, home inspection education, school fire prevention ed. or Fire Protection leadership.
9. Please, submit your expression of interest request via one of the following methods:

Fax: 604-669-9832 **Email:** fireservices@fness.bc.ca

Mail: First Nations Emergency Services Society 102-70 Orwell St. North Vancouver BC, V7J 3R5

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.



**Smoke/Carbon Monoxide Alarm
EXPRESSION OF INTEREST
First order form**

Community Contacts for Installations (all fields are mandatory):

First Nation Name:	
Shipping Address (PO BOX NOT accepted, physical address only):	
Name of Primary Contact:	
Primary Contact Position:	
Email:	Telephone:
Name of Alternative Contact:	
Email:	Telephone:
Chief, Councillor or Administrator name and signature	

Request for Smoke/Carbon Monoxide (CO) Alarms (all fields are mandatory):

Refer to point 3 in the guideline section provided. According to BC Building Code: Smoke alarms in dwelling units shall be installed between each sleeping area and the remainder of the dwelling unit, and where the sleeping areas are served by hallways, the smoke alarms shall be installed in the hallways.

Type of Home	Total number of On-Reserve Homes	Homes in need of Smoke and CO alarms	# Combination Smoke and CO Alarms Needed
Detached House			
Duplex Unit			
Apartment Unit			
TOTALS			

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.



Please, complete the following questionnaire for your order to be processed.

1. If all homes on reserve are not needing smoke/CO alarms from FNESS, please provide a valid reason:

2. Does your community have a program of regular home safety checks? YES NO

If yes, please check any activities that apply.

- Test smoke alarms Test home heating appliances
 Test carbon monoxide detectors Clean and service wood-fired chimneys
 Check fire extinguishers Clean dryer vents

Other: _____

If yes, who performs the home safety checks?

- Community Fire Department
 Contracted Fire Protection Service Provider (Municipal Type Services Agreement)
 Public Works or Maintenance
 Housing

Other: _____

Have you received the monthly newsletters or calendar from FNESS this year?

- Yes
 No

If No, would you like to? (Please include email address).

**You can email or FAX your completed EXPRESSION OF INTEREST and letter from your Chief & Council or Administrator:
Email: fireservices@fness.bc.ca
FAX: 604-669-9832**

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.

**Smoke/Carbon Monoxide Alarm
Guidelines for EXPRESSION OF INTEREST
For Supplementary Orders**

1. Fill in the supplementary order Expression of Interest. Please, provide accurate information and total number of on-reserve homes.
2. Supplementary orders are available :
 - Replacing damaged or faulty or outdated smoke alarms
 - Installing additional smoke alarm in a unit following BC Building Code recommendations
 - Installing in homes that did not get a smoke alarm installed in the past
 - Installing in new homes
 - For other reasons contact FNESS
3. Supplementary orders are **NOT** available to:
 - Give away as a gifts or prizes for community events
 - Keep as spares for the future
 - Resale
4. An expression of interest must be submitted with at least one of the following:
 - Band Council Resolution (BCR) or;
 - Letter from your Chief & Council or Band Manager/Administrator.

This letter should specify the number of smoke/carbon alarms requested for the First Nations homes, and your First Nation's intent to install the smoke/carbon alarms to each home **within 3 months of receiving them**. We suggest you have delegated the installation responsibility before sending this expression of interest to ensure completion. *See the completion form attached.*

5. The Canadian Association of Fire Chiefs recommends one smoke alarm installed on each floor of a home and outside each bedroom or sleeping area. According to BC Building Code: Smoke alarms in dwelling units shall be installed between each sleeping area and the remainder of the dwelling unit, and where the sleeping areas are served by hallways, the smoke alarms shall be installed in the hallways.
6. FNESS is available to provide advice on where to install the smoke alarms, and how to test and maintain them.
7. Expression of interest for smoke alarms will be **accepted until February 2nd, 2018**
8. The distribution of smoke alarms to First Nations communities will be processed by FNESS.
9. Please, submit your expression of interest request via one of the following methods:

Fax: 604-669-9832 **Email:** fireservices@fness.bc.ca

Mail: First Nations Emergency Services Society 102-70 Orwell St. North Vancouver BC, V7J 3R5

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.



Smoke/Carbon Monoxide Alarm EXPRESSION OF INTEREST For Supplementary Orders

Community Contacts for Installations

First Nation Name:	
Shipping Address (PO BOX NOT accepted, physical address only):	
Name of Primary Contact:	
Primary Contact Position:	
Email:	Telephone:
Name of Alternative Contact:	
Email:	Telephone:

➤ **Fill in the information below, provide accurate information. All fields are mandatory.**

Information on Homes	Provide Number	Total # Combination Smoke and CO Alarms <u>Installed to date</u>
Total number of On-Reserve Homes?		Not Applicable to Total number of On-Reserve Homes
Number of homes that acquired Smoke Alarms in previous order		
Information on Homes	Provide Number	# Combination Smoke and CO Alarms Needed
From the number of homes that acquired smoke alarms in last order, how many require additional smoke alarms from this supplementary order?		
Number of homes which will acquire smoke alarms from this supplementary order for the first time		
Total Smoke Alarms Needed/Requested in this supplementary order		

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.



Please, complete the following questionnaire for your order to be processed.

1. If all homes on reserve are not needing smoke/CO alarms from FNESS, please provide a valid reason:

2. Does your community have a program of regular home safety checks? YES NO

If yes, please check any activities that apply.

- | | |
|------------------------------------------------------|-------------------------------------------------------------|
| <input type="radio"/> Test smoke alarms | <input type="radio"/> Test home heating appliances |
| <input type="radio"/> Test carbon monoxide detectors | <input type="radio"/> Clean and service wood-fired chimneys |
| <input type="radio"/> Check fire extinguishers | <input type="radio"/> Clean dryer vents |

Other: _____

If yes, who performs the home safety checks?

- Community Fire Department
- Contracted Fire Protection Service Provider (Municipal Type Services Agreement)
- Public Works or Maintenance
- Housing

Other: _____

Have you received the monthly newsletters or calendar from FNESS this year?

- Yes
- No

If No, would you like to? (Please include email address).

**You can email or FAX your completed EXPRESSION OF INTEREST and letter from your Chief & Council or Administrator:
Email: fireservices@fness.bc.ca
FAX: 604-669-9832**

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Smoke Alarm Installation Completion Form

To support First Nation communities in the implementation of the smoke alarm campaign, FNESS requests the completion of this form to assist in documenting the progress of each community and their success in creating safer homes for community members. **Smoke Alarms must be installed within 3 months after receiving them.**

Community Contact:

First Nation:	Primary Contact	Email:	Telephone
	Secondary Contact:	Email:	Telephone

Number of Smoke Alarms received from FNESS	Number of Smoke Alarms Installed	Number of homes where smoke alarms were installed	Date of installation completion (NOT STARTING DATE)	Signature

1. At the end of the installations, do all homes on-reserve now have a working smoke alarm?

Yes **No**

If No, provide a valid reason:

****If you were not able to complete the smoke alarm installation, please describe the reasons and further actions in the box below (i.e. send them back to FNESS). Is there a plan to complete the installation?**

Smoke Alarms must be installed within 3 months after receiving them. The FNESS Smoke Alarm Completion form must be sent to FNESS by fax or email upon completing the installation. You will receive the completion form with the smoke alarms.