



Operational Guidelines Course Outline

- The intent of the Operational Guidelines course is to have participants understand and apply the OGs to their Fire Department. Attendees will have the abilities to describe each OG in theory so they can pass this information on to others in the fire department and the Band Administration, including Chief and Council.
- Course length: 15 hours
 - Fire Officer
 - Participation
 - Facilitated



Operational Guidelines

- Participant introduction
 - Name
 - Community/FD
 - Experience
 - Expectations
- Why are you involved in the Fire Service?
- How are Operational Guidelines used?



Operational Guidelines Book

Section 0 Definition Preamble
Section 1 Safety
Section 2 Operations
Section 3 Training
Section 4 Inter Agency
Section 5 Administration
Section 6 Records
Section 7 References



Section 0 Preamble Definition

- Introduction
- Code of Conduct
- Operational Guidelines Policy
- Operational Guideline Number System




Section 1-Safety

- Air Brake Pre Trip Inspection
- Apparatus Snow Chains
- Backing Up Signals
- Driving
- Electrical Safety
- Emergency Scene Traffic Control
- Equipment Defects
- Exposure Control Plan for Pandemic Influenza




Section 1-Safety

- Eye Protection
- Fire Apparatus Fire Extinguisher Inspection
- Fit Testing
- Ground Ladder Maintenance
- Hearing Protection Program
- Hepatitis A and B Immunization
- Incident Rehabilitation
- Instruction and Direction




Section 1-Safety

- Lock Out Procedures
- Motor Vehicle Act 122
- Needle Disposal
- Occupational Health and Safety Program
- Records and Statistics
- Reporting of WorkSafe Injury Illness Industrial Disease
- Respiratory Protection Program
- SCBA Maintenance and Records
- Supervision of Workers
- Training of Fire Fighters and Officers
- Vehicle Response Safety




Exercise 1

Develop an Equipment Defects Tag system for the Fire Department




Exercise 2

- Complete a Form 7 given the injury scenario
- A member of your department (being you) broke an arm at the training session of July 1,2011 at 19:15. The incident was witness by Paul Frank. The attendant was Paul Frank and you the injured individual was taken by ambulance to the local hospital. Your medical history, medical card etc. are to be applied to the form




Section 2-Operations

- Abandoned Derelict Buildings
- Apparatus Checks
- Benchmarks
- Carbon Monoxide Alarms and Response
- Communication Procedures
- Container Dumpster Fires
- Electrical Emergencies Downed Power Lines
- Fire Investigation Procedures



Section 2 - Operations

- ICS Communication Procedures
- Incident Command Size Up
- Incident Command Status Boards
- Incident Safety Officer
- Landing Zones
- Mayday




Section 2 - Operations

- Natural Gas Responses
- Out of Service Apparatus
- Radio and Pager Checks
- Radio Communication Procedures




Exercise #3

Incident Command size up exercise




Exercise 4

- Calling the Mayday !!!
- Using the OG establish and practice the calling of the Mayday....given the building we are currently in and that you are low on air and are lost in the building




Section 3 - Training

- Driver Training
- Fire Officer Training
- Training Records
- Vocational Fire Fighter Program




Exercise 5

Development of a training record for the fire department



Exercise 6

Review the Vocational Fire Fighter



Section 4 / 5
Inter Agency/Administration

- Booking Fire Hall Tours and Public Education Events
- CISM Notification Serious Injury or Line of Duty Death
- CISM Team
- CISM Defusing, Debriefing, Demobilization
- Cleaning of Fire Hall
- Driving Records
- Fire Chief, Fire Fighter Duties and Expectations



Section 4/5
Inter Agency/Administration

- Fire Hall Equipment Loan Out
- Fire Hall Inventory
- Fire Hall Maintenance Requests
- Freedom of Information Requests
- Fueling of Vehicles
- Medical Certificate




Section 4/5
Inter Agency/Administration

- Officer Duties and Expectations
- Performance Evaluations
- Personal Leave of Absence
- Termination of Service
- Training Calendar




Exercise 7

Develop a 12 month calendar for the
fire department




Section 6/7
Records and References

- Driving Standard
- Fire Fighter Standard
- Fire Service Bylaw



Exercise # 8

Develop a Fire Service Bylaw for the
Fire Department



Operational Guidelines

- What is your responsibility now?
- Questions

Thank you
